

# **DRAFT City of Edna Bay - Special Meeting (Postponed Regular Meeting)**

## **1 — Meeting Date, Place and Call to order:**

This Special meeting was held on Monday, April 27th, 2020 via Cisco WebEx teleconference. Mayor Poelstra called the meeting to order at 6:07 PM.

## **2 — New Roll Call:**

Tyler Poelstra	- Mayor / City Council	(Present)
Karen Williams	- Vice Mayor / City Council	(Present)
Myla Poelstra	- Clerk + Treasurer / City Council	(Present)
Mike Williams	- City Council	(Present)
Sandy Henson	- City Council	(Present)
Doris Greif	- City Council	(Present)
Lee Greif	- City Council	(Absent)

## **2.1 — Public Participants:**

Susan Crew	Brian Mortensen	Becky Tennant	Sharon Wargi
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## **3 — Consent Agenda:**

### **A: Approval of Meeting Agenda:**

The current agenda was read by Mayor Poelstra.

Consensus of the public attendants was taken in favor, and no objections were noted.

### **B: Approval of Prior Meeting Minutes:**

The following minutes were presented for review:

1: Regular Minutes of March 9th, 2020 - Fire Committee: "First Truck" needs corrected to "Fire Truck".

Consensus of the public attendants was taken in favor, no objections were noted.

### **Motion:**

Mayor Poelstra moved to approve the consent agenda as presented.

- *Seconded by Councilor (Mrs.) Poelstra*

- **Approved by unanimous vote of the council**

## **3.1 — Business:**

### **New Business:**

- a: *Draft FY '21 Budget Ordinance #20-22NCO, Discussion and Decision.*

## **4 — Mayor's Report:**

Mayor Poelstra reported that DOT bid process will close in the next few days and the winner will be announced shortly afterwards. The construction window has been moved out to October 2020 at the earliest due to COVID-19 related delays impacting float construction and may be moved out even further.

Mayor Poelstra indicated he has been reviewing correspondence as it is released regarding COVID-19 impact funds and indicated that most of the funding he has seen requires the City to provide evidence of direct financial impact related to COVID-19, which Mayor Poelstra did not feel has been observed at this time. He will report on any applicable funds if they become available to the City.

## **5 — Clerk's Report:**

No report.

## **6 — Treasurer's Report:**

Myla Poelstra read back the treasurer's report. No questions or comments.

## **7 —**

## **Committee Reports**

### **7.1 — Dock Committee:**

Tyler Poelstra (Dock Chairman) reported that he still aims to get out and check the breakwater turnbuckles once the Skiff is registered and has its stickers on it, and hopes the harbor replacement project still comes together by October. He noted that part of our original float will be going to Port Protection to be installed there. After the contractor is chosen for the harbor reconstruction project the City will have a clearer idea of whether the \$100K will be utilized in the project for the breakwater or will be released to the City for other uses.

Questions were raised on if the City skiff was registered, the turnbuckles had been tightened and if the City phone was going to be repaired. Mayor Poelstra restated that the Skiff is not yet registered because DMV is not processing registrations at this time, the turnbuckles have not yet been tightened because the skiff is not yet registered, and the City has new locks and will be inspecting the phone equipment before having AP&T attempt repairs. AP&T is planning a trip to Edna Bay but COVID-19 has also impacted their travel plans. If the City can fix the issue it will be resolved as soon as possible or AP&T will be contacted for assistance.

Councilor Henson asked if the skiff needed to be registered if it didn't have a motor and when was the boat last registered. Mayor Poelstra indicated that the boat did have a motor and required registration but was last registered years ago and was out of date.

### **7.2 — Road Committee:**

Michael Williams (Road Chairman) had no report. Noted that the City needs to generate a rock pit so that a contract can be let to improve the roads. Without a rock pit Mike was not sure what else the City can do.

### **7.3 — EMS Committee:**

Karen Williams (EMS Administrator) had no report. She said that if anyone experiences any COVID-19 issues that locals should communicate directly with their doctor, who will arrange travel, treatment and return travel.

### **7.4 — Search & Rescue Committee:**

No report.

### **7.5 — Fire Committee:**

Myla Poelstra (Fire Secretary) reported that the Fire Dept is working on obtaining the last group of parts for the Fire Truck and should have them soon. Obtaining items has been delayed by COVID-19.

### **7.6 — Fish & Game Advisory:**

No report.

### **7.7 — Bulk Fuel:**

Tyler Poelstra (Plant Manager) reported that Due to COVID-19 the annual USCG in-person inspection has been cancelled this year and will instead be done electronically via a virtual inspection. He is working to copy and deliver all of the documents needed for the USCG sign-off on the 2020 inspection.

Tyler is hoping to take a load of fuel before the dock project starts, and aims to get the tanks refilled while the fuel prices are down.

## **8 — Old Business**

**[No Old Business]**

## **9 — New Business**

### **Item A - Draft FY '21 Budget Ordinance #20-22NCO, Discussion and Decision:**

Mayor Poelstra read back draft Ordinance #20-22NCO, and directed attendees to the copies made available prior to the meeting.

Sue Crew wanted to know what is included in our Inventoried Assets. Mayor Poelstra explained the value indicated in the budget was the amount of product that was remaining in the bulk fuel tanks. Sue asked what "Bulk Fuel Profit" was and if it was profit with expenses taken out. Mayor Poelstra indicated, yes it was.

Discussion continued around bulk fuel expenses and income. Sue Crew asked what was the projected growth for Bulk Fuel for 2021. Mayor Poelstra indicated that it wasn't possible to anticipate growth or declines for this type of budget, especially given the situation nationally. Sue asked the treasurer what was the Net Income for the Bulk Fuel Facility in FY '2020, and she asked to see that number. The treasurer indicated that figure was not readily available during this meeting. Sue asked how the City was going to pay for a developing a rock pit and do other road projects with only \$10K in the road budget.

The treasurer explained that this budget is the typical set of line items and figures used for a starting point each fiscal year, and noted that National Forest Receipts money (which can only be used on roads) was being tracked in its own category on the treasurer's reports and would be available to use as well. Mayor Poelstra noted that without knowing how the DOT bids end up panning out, it is unknown if the City will be able to get the \$100K of committed funds for the harbor replacement back and utilize them in other categories for fiscal year '21 at this time. He noted that the basic draft budget is to carry out typical maintenance items and purchases, and can be amended at a later date by non-code ordinance if necessary. No other attendees had any questions on the budget.

Consensus of the public attendants was taken in favor of draft resolution ordinance #20-22NCO as presented, one objection was noted. Roll call was required due to one audible nay being unidentified upon request.

**Motion:**

Mayor Poelstra moved to adopt pass Ordinance #20-22NCO as presented.

- *Seconded by Councilor (Mr.) Williams*

- **Approved Unanimously by :**

<b>Councilor (Mr.) Poelstra</b>	<b>- Yea</b>
<b>Councilor (Mrs.) Poelstra</b>	<b>- Yea</b>
<b>Councilor (Mr.) Williams</b>	<b>- Yea</b>
<b>Councilor (Mrs.) Williams</b>	<b>- Yea</b>
<b>Councilor (Mrs.) Greif</b>	<b>- Yea</b>
<b>Councilor Henson</b>	<b>- Yea</b>

**10 —**

***Persons to Be Heard***

Mayor Poelstra thanked everyone for calling in, and noted his hope that this would only need to be a one time teleconference meeting.

***Adjournment***

Mayor Poelstra moved that the meeting be adjourned.  
Motion to adjourn seconded by Councilor (Mrs.) Poelstra.  
Meeting adjourned at 6:37 PM.